

## SS. PETER AND PAUL AFTER SCHOOL PROGRAM

SEPTEMBER 2016

Our 2016-2017 After School Program will begin on Monday, September 12, 2016, under the direction of Ms. Kelli Ackerman. As in the past, we will run a five day program which begins at 2:00 P.M. and ends at 6:00 P.M. If there is a half day of school and we choose to run the program, a special registration will be sent home at that time.

The After School Program will provide a safe, caring and secure environment for children. The first hour will be structured and supervised homework time. The second hour will be for play time. The third and fourth hours consist of a snack (provided by you) and a quiet activity. The after school staff must supervise the entire group and cannot be responsible for supervising one child's homework.

If you know your child needs to attend the program on any given day, you must send a note to his/her homeroom teacher in the morning stating that he/she will be going to the ASP. If an emergency arises during the day and your child needs to attend, you must contact the school office at 632-6146. We do not offer drop in service. This means that students will not be sent to the ASP if parents are late picking up from school, sports, tutoring, etc. All ASP bills must be paid in full by the 15<sup>th</sup> of each month. **A \$25.00 late fee will be assessed after the 15<sup>th</sup>. Your child will not be allowed to use the program until all fees are paid. NO EXCEPTIONS WILL BE MADE.**

No child will be permitted to stay without the full page permission slip and medical release slip in our possession. We ask that **EVERYONE** register for the program so that we have these forms on hand if your child should need to stay due to any unforeseen circumstances.

We will have a sign-out book which will be used at pick up time. All parents must sign this book when picking up their child. Our ASP ends at 6:00 P.M. promptly. A late fee of \$1.00/minute/child will be added to your ASP fees daily starting at 6:01 P.M. Your understanding is greatly appreciated as we cannot ask our staff to stay without paying them.

Your child will be safe, happy, and nurtured with us. We are happy to be able to offer this program to you. **Please note that due to the increase in minimum wage, we have increased the hourly fees for the program.**

Please direct any questions regarding the program to Kelli Ackerman at [kackerman@sspps.school.com](mailto:kackerman@sspps.school.com).

**The hourly fees for our ASP are as follows: (NOT prorated by the ½ hour)**

**\$5.00/hour/1 child**

**\$6.00/hour/2 children**

**\$7.00/hour/3 children**

**\$10.00/hour/4 or more children**

Sincerely,

  
Deborah Lester

  
Kelli Ackerman